

Memorandum of Understanding
Service on the ASERL Board of Directors
Approved October 2014



Name _____

Dates of Term _____

I understand that election to the Board of Directors for the Association of Southeastern Research Libraries (ASERL) is an honor with attendant responsibilities. Board members have the authority to determine ASERL's overall policies, directions, and balance. The Board supports ASERL's work and provides mission-based leadership and strategic governance. Board members serve as trusted advisors to the Executive Director as s/he develops and implements ASERL's strategic plan. This requires time, thought, and energy from me and every Board member to support the viability of the organization. Service on ASERL's Board of Directors is without remuneration, except for administrative support in relation to Board duties.

General Responsibilities:

- As a member of the Board of Directors, I am responsible for the health and well-being of this organization. I pledge to carry out ASERL's mission and vision with vigor;
- Additionally, I acknowledge that the Board of Directors is legally responsible for this organization's affairs. I commit to understand and approve all ASERL policies and programs and to oversee their implementation;
- I will give all Board meetings, conference calls, and other activities a high priority on my calendar;
- I will stay current with facts upon which Board members must base their opinions and decisions, including financial responsibilities;
- I will serve on committees or task forces and take on special assignments as needed;
- I will gladly serve as an ambassador for ASERL to our membership and to others who have an interest in ASERL's affairs;
- I will contribute to an annual performance evaluation of the Executive Director as requested by the Board President;
- I understand no rigid standards of measurement and achievement have been formed for my term of service. ASERL Board members trust each other to carry out the above agreements to the best of our ability, each in our own way, with knowledge and mutual support;
- I acknowledge that if I cannot live up to the above commitments I must promptly resign my position on the Board, or I may be asked to resign.

In its turn, ASERL is responsible to me in a number of ways:

- ASERL will provide me opportunities to discuss the organization's programs, goals, activities, and status with the Executive Director and the Board President. Additionally, I can request such discussions at any time;
- ASERL will provide periodic financial reports to allow me to be a prudent steward of the Association's resources;
- My fellow ASERL Board members and the organization's staff will respond to any questions I have in a straightforward and thorough fashion so I may carry out my fiscal and legal responsibilities to the organization.

Board Member Signature

Executive Director

Date

Date