



ASSOCIATION OF SOUTHEASTERN RESEARCH LIBRARIES

CFDP Steering Committee

Conference Call

Wednesday, December 14, 2016

3PM Eastern | 2PM Central

On call

John Burger (ASERL)

Mary Clark (Library of Virginia)

Cheryle Cole-Bennett (ASERL)

David Durant (East Carolina University)

Sandee McAninch (U-Kentucky)

Bill Sudduth (U-South Carolina)

Absent:

Chelsea Dinsmore (U-Florida)

Judy Russell (U-Florida)

Retiring from the committee:

Stephanie Braunstein

Bill Sudduth began the meeting at 3:03pm

AGENDA

Cheryle Cole-Bennett shared news of Stephanie Braunstein's retirement at the end of November. The committee acknowledged Stephanie's contribution to the CFDP as a Center of Excellence library and thanked her for her many years of service on the Steering committee.

DLC meeting update

David Durant and Sandee McAninch attended DLC and shared program highlights. The meeting had a strong focus on preservation of government information. FipNet was also a featured topic. Bill noted that the early Fipnet partners include a number of libraries from the ASERL region, which may be due in large part to the work these libraries have undertaken as Centers of Excellence.

The Regional discard policy was also briefly discussed, including requirements for a minimum number of copies and a geographic balance prior to discards being approved.

Committee members discussed the FDLP Exchange tool for national needs and offers and expressed interested in learning how it might interact with the Disposition database – particularly the ability to make use of offers libraries have imported into the Disposition database and the needs lists they have created. The pending enhancement request for exporting needs list from the Disposition Database might allow users to export those lists, and with minimal editing, import them into the FDLP Exchange. This would save much time in recreating

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needs lists that have been built over time – some of which are quite extensive. More discussion is needed.

ALA Midwinter - Atlanta

Possibility for video production? The committee discussed the possibility of taking advantage of Deans who might be traveling to Atlanta for ALA to record the short marketing video of the CFDP. Due to heavily booked schedules of those attending the conference, the committee agreed to not pursue it at this time.

Possibility of Ad Hoc meeting of ASERL region GovDocs Coordinators? Bill volunteered to reserve the council suite for an informal meeting of GovDocs coordinators if there was interest in doing so. He and Cheryle will discuss further to determine interest and follow-up as needed.

2017 Steering Cmte Meeting Schedule - Bimonthly, Quarterly?

Committee members agreed to a quarterly schedule, continuing with a Wednesday afternoon timeframe. Cheryle will work with Bill to draft a schedule and distribute back through the committee for feedback.

Steering Cmte Membership - vacancies

Committee members discussed potential candidates to fill two vacancies on the committee. Bill and Cheryle will contact candidates and provide additional information as needed.

Staff turn-over: New Coordinators CFDP Welcome letter

Sandee McAninch noted the staff turn-over at some of our Centers of Excellence libraries and raised the concern that the new Coordinators may not be aware of their COE status or their responsibilities as a result. Cheryle reported that she has had conversations with the new Coordinators of which she is aware and asked the committee to please keep her informed of staff changes as they become aware of them. In addition, to ensure new Coordinators have information about the program and a contact should they have questions, committee members agreed to the suggestion of a welcome letter. Bill and Cheryle volunteered to work on a draft. Bill also suggested a yearly program reminder or “welcome” be distributed through the Regionall list, and volunteered to be responsible for this task.

Announcement -

Cheryle announced that, as a result of the Chapter in the recent ALCTS publication, the CFDP has been invited to present an ALCTS Webinar. Judy Russell, Sandee McAninch and Bill Sudduth volunteered to serve as co-presenters, and the webinar is scheduled for September 13th. Stay tuned for more information later in the summer.

For future discussion/program planning –

Cheryle suggested future topics for discussion and planning for 2017, to consider a review of the program Guidelines (last updated in 2012) as well as a town hall style e-meeting for information sharing/feedback.

Next meeting date - TBD