



ASERL Meeting Site Selection Guidelines

Approved March 2017

ASERL holds membership meetings twice per year. To ensure maximum member participation as well as a measure of exposure to different library settings/geographic locations, we will strive to ensure that at least one meeting per year takes place at an airline hub location. Meetings that do not meet this requirement should align with the following criteria:

1. **Reasonable travel** – Reasonable drive time / Aim for no more than one airline connection for most attendees.
2. **Reasonable cost** – Aim for hotels less than \$200/night; consider A/V, parking & catering costs, too.
3. **Quality of meeting space** – Lighting, sight lines, decor, upkeep, etc.
4. **Walkability/After-hours appeal** – Availability of shops & restaurants.
5. **Proximity to ASERL libraries**

ASSOCIATION OF SOUTHEASTERN RESEARCH LIBRARIES

% Robert W. Woodruff Library, Suite 316

540 Asbury Circle

Atlanta, GA 30322-1006

Telephone: 404-727-0137 | Web: www.aserl.org