

<p>CURRENT ASERL-WRLC Reciprocal ILL Agreement <i>Adopted September 1993, Revised March 2003, January 2013</i></p>	<p>PROPOSED REVISIONS ASERL-WRLC Reciprocal Resource Sharing Guidelines DRAFT as of Sept 30, 2016. Subject to further review/changes.</p>
<p>Overview Throughout its history, ASERL has been committed to improving resource sharing in the Southeast. It has demonstrated this commitment through such activities as the founding of SOLINET, obtaining grant funding to support massive retrospective conversion of cataloging records, providing a forum for the regular exchange of ideas and information, and many others. In 1993 ASERL launched a program to promote reciprocal borrowing of library materials among member libraries. The plan has significantly facilitated borrowing and lending of materials among ASERL institutions in as simple and equitable a manner as possible.</p> <p>In early 2013, ASERL and the Washington Research Library Consortium (www.wrlc.org) signed a partnership to expand resource sharing among the member libraries of each consortium. As a result of this agreement, starting February 1, 2013 ASERL and WRLC libraries will provide no-fee, priority service to each others' resource sharing requests. This is an important, significant expansion of resource sharing for research libraries in the region.</p>	<p>Overview Throughout their histories, ASERL and WRLC have been committed to improving resource sharing in the Southeast. This commitment has been demonstrated through such activities as the founding of SOLINET, obtaining grant funding to support massive retrospective conversion of cataloging records, providing a forum for the regular exchange of ideas and information, and many others. In 1993 ASERL launched a program to promote reciprocal interlibrary loan service among member libraries. In 1991 WRLC implemented its first reciprocal borrowing policy allowing patrons to borrow materials from any member library, via ILL or in person. In 1999 WRLC introduced its Consortium Loan Service software to provide unmediated requesting of materials among the WRLC libraries through WRLC's union catalog. These plans have significantly facilitated borrowing and lending of materials in as simple and equitable a manner as possible.</p> <p>In early 2013, ASERL and WRLC signed a partnership to expand resource sharing among the member libraries of each consortium. As a result of this agreement, as of February 1, 2013 ASERL and WRLC libraries provide no-fee, priority service to each other's' resource sharing requests.</p>
<p>Eligibility Participation in this program will be limited to ASERL member</p>	<p>Eligibility Participation in this program will be limited to ASERL member</p>

libraries, ASERL Program Affiliates, and other partners with which ASERL has completed a written agreement for this program.	libraries, WRLC partner universities, ASERL Program Affiliates, and other partners with which ASERL and WRLC have jointly completed written agreements for this program.
Protocol: The Interlibrary Loan Code for the United States will be followed.	Protocol The Interlibrary Loan Code for the United States (http://www.ala.org/rusa/resources/guidelines/interlibrary) will be followed.
ASERL and WRLC members will process requests from other ASERL/WRLC libraries as quickly as possible, within four days of receipt.	Participants will make good faith efforts to begin processing all lending requests within 24 hours of receipt.
When necessary, participating libraries will answer “No” within 48 hours utilizing OCLC’s “Reasons for No.”	When a library cannot fill a request, they shall decline as quickly as possible utilizing OCLC’s “Reasons for No.”
	Participants will send/ship items as quickly as possible, generally within two days of receipt of the request. Participants acknowledge that items located in branch libraries, remote storage, and other offsite locations can require more time to be retrieved and sent to the borrowing library.
The program will require no fees and no bookkeeping, including overdue fines, postage, or nonrefundable processing charges.	The program requires no ILL fees, no overdue fines, and no postage fees. However, if an item is not returned to the lending library within 8 weeks of the due date, the lender may charge the borrower for replacement costs and/or processing fees. Further, if damage or loss occurs, the lender may request replacement or compensation.
The note “ASERL-WRLC” should be entered in the in the affiliation field of the OCLC ILL, DOCLINE, and ALA request forms. Requests that are not so noted may be assessed regular charges for ILL service.	The note “ASERL-WRLC” must be entered in the in the affiliation field of the OCLC ILL, DOCLINE, and ALA request forms. Requests that are not so noted may be subject to other terms of service, including assessments of regular ILL service fees.
	Items will be loaned for a minimum of 8 weeks. Non-standard items (e.g., DVDs, newly-released items, etc.) may be subject to shorter loan periods at the lender’s discretion.
The borrowing library is responsible for any returnable material	The borrowing library is responsible for any returnable material

from the time it is shipped to the borrower until it is returned to the lender.

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	Borrowers will make a good faith effort to return materials on time. Extenuating circumstances should be promptly communicated to lenders.
	Returnable items are expected to be returned to the lending library with 3 weeks of the due date. Lenders will promptly notify borrowers when an item is not returned within 3 weeks of the due date. Items that are long overdue should be returned to the lender via expedited delivery.
If damage or loss occurs, the lender may request replacement or compensation.	If an item is lost/damaged during shipment and a commercial delivery firm is responsible for reimbursement for losses in transit, the shipping library will make good faith efforts to secure payment from the commercial delivery firm and apply the payment toward the replacement costs as appropriate.
All materials lent through this agreement are subject to recall by the lender and must be returned as soon as possible. Failure to provide timely returns may result in loss of borrowing privileges.	All materials lent through this agreement are subject to recall by the lender and must be returned as soon as possible via expedited delivery. Failure to provide timely returns may result in loss of borrowing privileges.
	When scanning, the supplying library should provide a copy that closely reproduces the original article or chapter in appearance, legibility, and completeness with appropriate attention paid to image color and clarity, margins, page orientation, and any accompanying references, plates, or appendices.
The lending library will provide rush service by Odyssey, Ariel, fax, UPS, or similar service when needed.	The lending library will endeavor to provide rush service when such service is requested by the borrower via telephone or email.
Participating Libraries All ASERL and WRLC members participate in this agreement.	Participating Libraries TBD

ASERL-WRLC Resource Sharing Guidelines Review Committee

Fall 2016

1. American University: Shane Hickey
2. Catholic University: Angelique Carson
3. George Mason University: Jessica Bowdoin
4. Georgetown University: Amanda Rudd
5. Marymount University: Matt Yunque
6. UNC Chapel Hill: Geneva Holliday
7. University of Central Florida: Kristine Shrauger
8. University of Georgia: Susan Morris
9. Virginia Commonwealth University: Shirley Thomas
10. Wake Forest University: James Harper

Staff Liaisons

ASERL: John Burger, Cheryle Cole-Bennett

WRLC: Bruce Hulse