Highlights from Collaborative Grant-Seeking: A Practical Guide for Librarians

Bess de Farber
George A. Smathers Libraries at the University of Florida
bdefarber@ufl.edu; bessdefarber.com
Recipe for Successful Grant-Seeking

- Internal grantmaking program
- Search for grant opportunities
- Create a Master Deadline Schedule
- Send out Funding Alerts
- Develop workflows
- Brainstorm
- Broadcast grant activities
- Present workshops
Introduction and Context

Why have library employees been waiting so long to join the grant-seeking crowd?
Grant-seeking; Grant-writing and Recipes

- Experiment with a recipe
- Make recipe for your family
- They give you feedback
- Practice
- More feedback and practice …. Until they love it!
- Now ready to cook for strangers..
Library Grantmaking Program
DIY: Library Grantmaking Program

**Recipe**

1. Source of funds
2. All encouraged to apply
3. Grants committee stewardship
4. Guidelines mirror external sponsors
5. Third party coaching and editing
Library Grantmaking ... supports external grant-seeking
Search for Grant Opportunities

**Recipe:**
1. Cohort of interested librarians
2. Weekly search for sponsors
3. Read guidelines
4. Capture basic information
Prepare a Funding Alert

**Recipe:**

1. Sponsor and deadline
2. Range of awards
3. Eligibility
4. Description of sponsor’s funding priorities
5. Link to guidelines
6. Link to past awarded proposals
DIY: Master Deadline Schedule

Recipe:
1. Deadline, and sponsor name
2. Program name
3. Description of opportunity
4. Funding range
5. Link to guidelines
Build Buy-In Your Library

**Recipe:**

1. Make process transparent
2. Convene feasibility meetings
3. Present grant-seeking workshops
DIY: Workflows of Steps...

Recipe:
1. Determine feasibility of a grant project
2. Prepare and submit a proposal
3. Execute the project
Library-wide Brainstorming

Recipe:
1. List questions
2. Post questions on wall
3. Presentation of project idea 5 to 10 mins
4. Brainstorm quietly using post-its for 10 mins
5. Anyone working in the library can participate
Broadcast Grant Activities

**Recipe:**
1. Recently submitted
2. Recently awarded
3. Recently declined
4. Pending
5. Active
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Rowman & Littlefield