Steering Committee Conference Call Notes
ASERL Collaborative Federal Depository Program
Wednesday, September 23, 2015 - 3:00pm Eastern

Attending:
Stephanie Braunstein, Louisiana State University
John Burger, ASERL
Cheryle Cole-Bennett, ASERL
Chelsea Dinsmore, University of Florida
David Durant, East Carolina University
Sandee McAninch, University of Kentucky
Bill Sudduth, Chair, University of South Carolina

AGENDA
- DLC Conference, ASERL Depositories luncheon meeting. Tuesday, October 20th, Noon-1:30, Pentagon room (adjoining the café)
  Cheryle Cole-Bennett provided an update on the meeting logistics – a private meeting room has been reserved adjacent to the hotel café, and a luncheon menu has been provided. Cheryle will distribute the menu, and obtain attendees food orders in advance of the meeting so as not to take time away from the meeting agenda.
  Historically the luncheon meeting has been attended by ASERL Regionals and members of the CFDP Steering Committee. To increase the opportunity for promotion and feedback, Committee members discussed promoting the meeting to all Selective libraries in the ASERL region who may be attending DLC. This was unanimously approved and Bill Sudduth volunteered to work with Cheryle to draft an invitation to be distributed through the ASERL Selectives and Regionals lists. Regionals will be encouraged to share the invitation with their Selectives, and committee members were asked to share the invitation through their communication channels as appropriate.

Meeting Objectives (90 minute meeting)
Committee members discussed objectives they want to achieve during the meeting:
  o Generate ideas for expanding the number of COEs and/or COE commitments.
  o Obtain feedback on why participant engagement in the program may have leveled off.
  o Highlight program milestones, and promote opportunities for reaching the next milestone. “What part of a library’s collection would be a good candidate for a COE
collection?” The recommendation was made to share a copy of the ASERL annual report (currently in draft form) which includes a section on the CFDP program.

- Participant sharing of success stories as well as challenges. “What is it that is keeping you from becoming a COE?”

- Ideas for promoting the CFDP in 2016 (10th year anniversary)
  Due to time constraints, committee members briefly discussed program promotion ideas.
  Preliminary suggestions include,
  - Discussing the possibility of expanding the program beyond the Southeast.
  - Offering an orientation for new deans. What information do they need/want?

Other items/Announcements
Cheryle reported that a webinar on formatting records for the COE Gap Database is tentatively scheduled for a date in November. Presenters are Julene Jones and Sandee McAninch and an additional Selective yet to be determined. Mary Clark has expressed interest in serving as the Selective.

Next meeting date, Wednesday, December 9, 2015