



ASSOCIATION OF SOUTHEASTERN RESEARCH LIBRARIES

Steering Committee Conference Call Notes

## ASERL Collaborative Federal Depository Program

March 26, 2014 - 3:00pm EST

### Attending:

John Burger, ASERL  
Mary Clark, Chair, Library of Virginia  
Cheryle Cole-Bennett, ASERL  
Chelsea Dinsmore, University of Florida

David Durant, East Carolina University  
Faye Jones, Florida State University Law Library  
Santee McAninch, University of Kentucky  
Bill Sudduth, University of South Carolina

### **Agenda**

Update on enhancements to the COE gap database. Cheryle Cole-Bennett reported on the status of requested enhancements to the gap database.

- Changes to the search report display regarding the conditions and the format filters. Currently, the conditions field (583) and the format field (245) are free text and as such, are difficult to use as a filter. Additionally, many libraries have not yet cataloged their materials to the level where conditions statements are an effective filter (it had originally been hoped for the database to aid the user in identifying an item in “better” condition). The committee recommended that the Report Search screen display be edited to remove all references to conditions and formats. Removing them from view does not remove the search feature from the database should we wish to add this feature back in the future.
- Linking the COE Gap database to the Disposition database. The committee recommended that a link to the gap database be added to the Disposition database, and visa versa. This will enable easy access between the two resources. There will continue to be no interaction between the two databases; the link only enables a user access to both resources from a single login.
- Changing the location of the OCLC number whereby the database would accept both the 001 and the 035 fields. While some libraries use the 001, many use the 035 for storing this information. To reduce the need to edit existing records, the committee recommended the database first use the 035 (a more common placement) and if no data is present, to look for the data in the 001.
- Eliminate use of the 909 Agency filter. Use of the 909 field as an agency filter places a burden on the importing library and creates an undue limitation at import. If assigned incorrectly or not fully, the item will not be displayed correctly in the gap reports. In reviewing the process for applying the filter, most users relied on the SuDoc classification number to assign the agency. As such, requiring the user to assign an arbitrary filter when one is already available (the SuDoc) is an unnecessary step. The committee recommended a COE profile be defined to serve as the filter. Potential components of a

**ASSOCIATION OF SOUTHEASTERN RESEARCH LIBRARIES**  
c/o Georgia State University Library – Administration Suite, LS7  
100 Decatur Street, SE  
Atlanta, GA 30303-3202

**Telephone:** 404-413-2896 | **Web:** [www.aserl.org](http://www.aserl.org)

profile include: SuDoc (086) and keyword (agency name as a phrase or individual terms) in the Primary Corporate author (110), Imprints (260) and the Secondary Corporate Author (710) fields.

The cost to implement the first three enhancements either falls within regular maintenance parameters or are minimal, and as such, each will be implemented as soon as possible. The Agency filter enhancement is much more extensive and would need ASERL board approval and be measured against other software enhancement requests. The Agency filter enhancement is on hold pending further review.

#### Webinars/Training/Meetings –

- Collection Development Tools | 3/27 at 2pm  
Bill Sudduth, Liza Weisbrod and Adam Haigh will discuss the ASERL Gap database and the Disposition database and how the libraries are using them to develop their collections, managing discards in the state, and how small libraries using them to target collection building.
- COE Digitization Projects | 5/29 at 3pm  
Stephanie Braunstein and Chelsea Dinsmore will discuss digitization projects underway at their institutions and how these projects enhance access to their COE collections.
- Additional topics for future presentations, show and tell series  
The Scholars Trust journal retention program is using a Show & Tell series to share information about participant's journal retention programs – their facilities, collections, best practices, etc. Cheryle indicated that the concept might translate well to the COE community.
- GovDocs Summit. Cheryle reported that the recommendation for a GovDocs summertime summit has been presented to the ASERL Board for consideration. John noted that other program areas are also seeking support for face-to-face meetings, so a GovDocs Summit may get pushed back to a later date.

Environmental Scan report – in progress. Cheryle reported that she is scheduled for a presentation at the 2014 LAUNC-CH Research Forum (May 8<sup>th</sup>).

DLC, April 30 – May 2, 2014. Bill Sudduth, David Durant, Mary Clark, Sandee McAninch and Stephanie Braunstein will all be in attendance. Members will try to schedule a Regionals meeting – date TBD. Sandee will participate in a NAPA Panel program at the conference.

#### Announcements

- John Burger reported that the ASERL offices will be relocating back to Atlanta in May. Georgia State University will provide office space. Duke University will continue to provide account management support (HR/Financial accounting) through the remainder of the contract period.
- HathiTrust Government Documents project update – Cheryle reported that HathiTrust had received government documents records from 41 institutions, including 11 ASERL libraries.
- Bill announced that he has recently moved into a new office.
- Chelsea reported to having been given a new job title of “Curator for Digital Collections”.

Meeting adjourned at: 4:00pm

Next conference call is **Wednesday**, May 28, 2014, at 3:00pm Eastern