



Steering Committee Conference Call Notes

ASERL Collaborative Federal Depository Program

October 26, 2012 - 3:00pm EST

Attending:

John Burger, ASERL
Chelsea Dinsmore, University of Florida
Cheryle Cole-Bennett, ASERL
David Durant, East Carolina University

Faye Jones, Florida State University Law Library
Mary Clark, Chair, Library of Virginia
Santee McAninch, University of Kentucky
Bill Sudduth, University of South Carolina

AGENDA

- **Disposition Database - SuDoc numbers for monographs and monographic (numbered) series when offering materials from an agency that has no COE assigned.**

Santee McAninch requested that complete SuDoc numbers be required for all monographs and monographic serials being posted to the disposition database to facilitate identification of needed/desired items. Mary Clark and Santee McAninch indicated it is already required for their state programs. More complete SuDoc numbers also make the needs matching in the database work more effectively. There was some concern that making this a requirement would be a barrier to using the database. The Steering Committee agreed to make it a “best practice” for libraries to provide as much detail as possible – especially a full SuDoc number and full title – when submitting discard lists. This is of particular importance for agencies for which no COE has been established.

It was also suggested that we get data from the Disposition database to demonstrate the improvements of item distribution based on the use of complete SuDocs. Cheryle Cole-Bennett agreed to check with Winston Harris (UF) and report back to the Committee.

- **DLC update**

Bill Sudduth reported that the ASERL Disposition database presentation he co-presented with Winston was well attended, with 80-100 attendees. Several GPO staff were in attendance. There were a lot of good questions and overall, interest in the model was high. Bill indicated that Depository Library Council is working on a recommendation to encourage GPO to adopt the model. He and Winston had a follow-up meeting later in the day with Mary Alice Baish for further discussions.

During the Regionals meeting, Robin Haun-Mohamed distributed a document – “Comprehensive and Retrospective Collection Development” (attached) where GPO once again attempts to address retrospective collecting. Due to the contradictory language in the document, Santee McAninch, along with Bill and others, indicated they would have difficulty meeting the obligations as described. Robin solicited volunteers to revise the language – Santee and Bill, along with Beth Rowe (NC) agree to assist in this endeavor.

- **Enhancements to ASERL COE database**

Cheryle reported that Winston has implemented the enhancement to the ASERL COE database which allows the user to assign multiple agencies in the 909 field. He also noted an error in the earlier programming whereby the

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909 was not a required field – and made this correction as well. The 909 is now a required field in the database. Winston also implemented the enhancement to assign agency filter by batch process on the database import page - as an alternative to assigning the filter within the import file itself. Committee members reviewed the option of allowing multiple agencies to be assigned via the import page and agreed that this is not a process for a batch operation. Single agency filters can be assigned in batch during import, multiple agencies will not be an option on the import page. Winston will next work on the ability to search by SuDoc and to delete records from the database.

- **Confirm next meeting date – November 28th.**

Committee members agreed to keep the previously scheduled meeting date of November 28th but will not meet in December. The December 26th meeting has been cancelled.

Meeting adjourned at: 4:06pm

Next conference call is Wednesday, November 28, 2012 at 3:00pm EST



Comprehensive and Retrospective Collection Development

Regional Meeting - 10/16/2012

Designation agreement to collect comprehensively

Upon regional designation, regional depository libraries commit to collect depository materials comprehensively and may not discard depository publications received as a Federal depository library, unless the discard is authorized by the Superintendent of Documents.

44 USC 1912:

"The libraries designated as regional depositories may permit depository libraries, *within the areas served by them*, to dispose of Government publications which they have retained for five years after first offering them to other depository libraries *within their area*, then to other libraries." (emphasis added)

When selectives withdraw depository publications:

Regional depository libraries are not required to retrospectively collect and house material within their institution. Selective housing agreements for regional materials are permitted.

Regardless of the regional library's designation date (as either a depository or a regional), GPO administrative practice necessitates that materials being withdrawn must first be offered in the discarding library's state or region for the purpose of maintaining a comprehensive depository collection within the area.

Regional responsibility to ensure comprehensive collections

GPO has been consistent in its position on retrospective collecting; as noted above, there is no requirement in law or GPO administrative practice that requires regional depositories to collect retrospectively. However, as stated above, regional libraries have the responsibility to administer the weeding administration practices so as to maintain a comprehensive collection in the area.

For example, if a depository library in California withdraws a depository publication and the Nebraska regional does not have it, the Nebraska regional is not required to retrospectively collect the missing publication. However, if the same publication is being offered by a selective depository in Nebraska, the Nebraska regional must comprehensively collect or selectively house the missing publication.

It is the responsibility of the regional depository to assist the publication withdrawal process and ensure the integrity of the state-based depository library program under current law. Depository material distributed to a state or region should, first and foremost, remain in the area served by the regional in a manner that best serves the information needs of the users in their state or region.

From DLC Oct 2012 -

Regionals questioned words so
this will be revised.

Sandee, Bill working w/
Robin Hawn-Mohamed on this.