



ASSOCIATION OF SOUTHEASTERN RESEARCH LIBRARIES

Steering Committee Conference Call Notes

ASERL Collaborative Federal Depository Program

March 28, 2012 - 3:00pm EST

Attending:

Bill Sudduth, University of South Carolina
Chelsea Dinsmore, University of Florida
Cheryle Cole-Bennett, ASERL
David Durant, East Carolina University
John Burger, ASERL

Mary Clark, Chair, Library of Virginia
Santee McAninch, University of Kentucky
Stephanie Braunstein, Louisiana State
University

AGENDA

- 1) Congratulations on GODORT Award
 - GODORT Award meeting at the ALA Annual meeting is Sunday evening, June 24, 2012
 - ProQuest Breakfast Monday morning, June 25th – award will also be announced/check presented there
 - The annual meeting of the Oversight Team (Bill Sudduth, Santee McAninch, Chelsea Dinsmore – along with Mary Clark, as Chair of the Steering Committee) will be scheduled in conjunction with the event.
 - Other Steering Committee members who may attend ALA: Stephanie Braunstein. If others plan to attend, please send Cheryle Cole-Bennett an email indicating your interest. Depending on how many wish to attend, the grant may cover partial travel expenses.
- 2) Outreach efforts:
 - Stephanie presented to the Louisiana State Library Association, March 23, 2012.
 - John Burger and David Durant are presenting at the North Carolina Library Association – Government Resources Section Annual Meeting, on June 1, 2012.
 - Stephanie will attempt to get the topic on the agenda for Federal Depositories Task Force (FDTF) meeting at ALA.
 - Chelsea and Cheryle are presenting at the Alabama Library Association conference on April 26, 2012.
 - Chelsea is doing a poster at Florida Library Association on April 18, 2012.
 - David Durant is doing a presentation on their COE collection as part of the “Help! I’m an Accidental Government Information Librarian” webinar series later in June (date and time to be determined).
- 1) CFDP survey of depositories - proposed questions attached.

Committee reviewed the questions and offered suggested edits. The next step is to put the questions into survey monkey for testing. Demographic questions need to be added. Cheryle will provide samples by the 23rd of April, for discussion and final approval at our next Committee meeting in April.
- 2) ASERL COE Database update & plan to solicit records from existing COEs:

The transfer of COE records to the University of Florida has been completed and all appears to be functionally operational. Reports features have also been tested and are operating as expected. Bill has uploaded a set of

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U-South Carolina records for ED, PZA and WPA. The results of the test will be available for review on the 29th of March.

- a. During the load process, we encountered a file size limitation of 4MB. The Best Practices document will need to be revised to include this limitation, as well as offering recommendations for removing extraneous MARC fields from large file batches to reduce file sizes / streamline the load process.

COE updates

- a. Current/Pending COEs

30 signed MOUs, 5 expressed interest (MOU not yet signed) and 7 ASERL libraries that have yet to declare their interest.

Signed MOUs:

Auburn University
Clemson University
College of William and Mary
Duke University
East Carolina University
Florida State University
Georgia Institute of Technology
Georgia State University
Levin College of Law
Library of Virginia
Louisiana State University
Louisiana Tech University
Northern Kentucky University
Tennessee State Library & Archives
University of Alabama
University of Florida
University of Kentucky
University of Memphis
University of Miami
University of Mississippi
University of North Carolina - Chapel Hill
University of North Carolina – Greensboro
University of South Carolina
University of South Florida
University of Tennessee – Knoxville

Signed MOUs – continued:

University of Virginia
Vanderbilt University
Virginia Commonwealth University
Virginia Tech
Wake Forest University

Expressed interest, not signed MOU:

Florida International University
North Carolina State University
University of Central Florida
University of Georgia
University of North Carolina - Charlotte

ASERL members yet to declare:

Air University
Emory University
George Mason University
Johns Hopkins University
Mississippi State University
University of Louisville
University of Maryland

While our list of SuDoc is **not comprehensive**, here is the breakdown to date:

- 187 SuDocs chosen
- 257 SuDocs yet to be chosen

Due to time limitations, updates for the following were quickly highlighted:

- b. Florida: Have received about 100 items from the Historical Architects group in DC.
- c. Kentucky: Continue the processing of the large Missouri gift
- d. South Carolina: Waiting on some 400+ items donated from Tennessee Tech.

Meeting adjourned at: 4:06pm