Get Funded:
Steps to Creating a Fundable Proposal
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Get Funded: Steps to Creating a Fundable Proposal
In your organization....

Create a workflow for securing buy-in and approvals
Search for funding opportunities...

Continuously search for and share discovered information about appropriate funding opportunities for your organization’s interests

or visit the Smathers Libraries funding LibGuide periodically...

https://guides.uflib.ufl.edu/funding
https://guides.uflib.ufl.edu/funding
Read the guidelines until you find a match...

Create a checklist to interpret the requirements of an identified grant proposal opportunity based on the sponsor’s guidelines
Flesh out ideas....

Find partners, develop idea, and begin determining if you have sufficient time to prepare a fundable proposal
Determine feasibility.

Create a draft timeline, draft budget, draft project summary, and list of possible partners; and, call the program officer (in this order)
Prepare and submit....

Seek letters of commitment, partner bios/resumes, prepare the narrative, finalize required components using your checklist, package the contents, and submit
Keep in touch...

While you are waiting for the award/declination announcement, don’t forget about your partners…things can change during the long waiting period
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