



**APPLICATION FOR ASERL MEMBERSHIP**

**Institution Name:** \_\_\_\_\_

**Library Address:** \_\_\_\_\_

**City / State / Zip:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**eMail:** \_\_\_\_\_

|   |            |           |
|---|------------|-----------|
| Does your institution qualify as an education institution under Section 501(c)(3) of the Internal Revenue Service code or as a governmental agency? <i>(circle one)</i> | <b>Yes</b> | <b>No</b> |
| Number of doctoral degrees conferred by your institution in the most recent academic year:  | _____      |           |
| Amount spent by your library during the last three years for Total Library Expenditures:  | \$ _____   |           |
|   | \$ _____   |           |
|   | \$ _____   |           |

**ASERL's Mission Statement**

By sharing information and technology resources, expertise, and innovation, the Association of Southeastern Research Libraries (ASERL) advances the educational and research success of students and faculty at member institutions. ASERL members believe our libraries and institutions are better able to fulfill our individual missions through collaborative programs, and the benefits of collaborative action can be greater than those provided by the same institutions acting independently. We believe that there is strength in unity and that unity can accommodate institutional characteristics. We understand our goals can only be achieved through our contributions to ASERL's initiatives, momentum, and spirit.

***We would like to understand which programs and services offered by ASERL are of interest to your library. Please attach a description of your library's plans for participation in programming in support of ASERL's goals and purposes.***

Signature: \_\_\_\_\_  
*Library Director's signature* *date*

**Next Steps:**

1. All membership applications must be signed by the library director and include payment for a non-refundable application fee of \$1000.00 payable to ASERL. Applications and payments are to be sent to the ASERL Executive Director at the address on the preceding page.
2. With 14 days of initial receipt of the application, the ASERL Executive Director will review the application to determine if your application meets the criteria for membership and will submit an eligibility report along with a copy of the application to the ASERL Board of Directors.
3. Within 14 days of receipt of the Executive Director's eligibility report, the ASERL Board will discuss the application and verify the eligibility of the applicant.
4. If the Board determines the applicant is eligible, within 14 days of the Board's meeting the Secretary-Treasurer will submit a summary of the application and eligibility report to the Association's membership body for review. This information may be transmitted to the membership in person at a meeting called according to standard procedures or via email.
5. All applications will be discussed and voted upon by the membership as promptly as practical. Within 5 days of the vote, the Board President will inform the applicant of the results. Libraries whose membership applications are rejected for any reason will not be reconsidered for membership for a period of at least one year from the date of rejection.
6. Accepted membership applications will become active upon receipt of full payment of membership dues.
7. Questions about your application should be addressed to John Burger (via e-mail at [jburger@aserl.org](mailto:jburger@aserl.org) or via telephone at 919/681-2531).

***Thank you for your interest in ASERL!***