



ASSOCIATION OF SOUTHEASTERN RESEARCH LIBRARIES

Steering Committee Conference Call Notes

ASERL Collaborative Federal Depository Program

March 9, 2011 3:00pm EST

Attendees:

Stephanie Braunstein, Louisiana State University
John Burger, ASERL
Mary Clark, Library of Virginia
Cheryle Cole-Bennett, ASERL, Acting Chair
Chelsea Dinsmore, University of Florida
David Durant, East Carolina University
Santee McAninch, University of Kentucky
Judith Russell, University of Florida
Bill Sudduth, University of South Carolina

Welcome Stephanie Braunstein! Stephanie is filling the vacancy left by Laura Harper's resignation from the committee. Also, congratulations Stephanie for being appointed to the Depository Library Council.

AGENDA

a. Brief Updates

1. WPA: keeping on keeping on
2. ED: inventorying Eric microfiche from GPO. This involves a 600 page list of approximately 10,000 – 14,000 items. About 20% through the inventory; and barcoded 3500 items in the past month.
3. PCZ: answering more reference questions but otherwise just moving along.
4. Training Committee: Nothing new to report. Plans to have a full conference program completed prior to the next Steering Committee meeting
5. New COEs - 13 additional libraries have agreed to be COEs. 6 MOUS are signed, two are pending.
6. Next grant measurable - gap analysis methodologies: Bill is leading that part of the grant. No update at this time. Due for posting on the website early to mid-April.

- b. Masterlist database - need for additional records, inventory requirements. More records are needed for the database for the gap analysis testing to proceed – particularly for ED. We currently have ED records from USC only, whereas three libraries have loaded records for WPA and PCZ. General discussion whether collections need to be inventoried prior to records being submitted. There is much concern with inventorying such a large collection. The Steering Committee agreed that un-inventoried records could be used but must have an item record. There would be a presumption of ownership, but a physical inventory is not required.

The database can now accommodate the subfields for the 583 field – |3, |a, |l (lowercase L), |x and |i. Committee members were asked to login to the database and run some of the reports for testing to make sure the data is coming through as needed/expected.

There was discussion regarding the addition of new agencies to the CFDP masterlist as more libraries sign-on as COEs. The Steering Committee agreed to not incorporate new agencies into the CFDP Masterlist in this phase of the project. Rather, all new COEs will be asked to contribute their ED, WPA and PCZ records.

- c. Dean's Task Force draft implementation plan: A conference call with all Regional Depository Coordinators in the Southeast is scheduled for March 15th to discuss this as well. The Steering Committee carefully reviewed the draft with suggested edits. Judy will send out an updated version of the draft reflecting changes made in this discussion prior to the March 15th phone call. All Steering Committee members are invited to participate in the call on 3/15 as desired.
- d. The Steering Committee also discussed the disposition database created by U-Florida and options for bringing new states into the process. Regionals want to play with the system a little before they brought their selectives in so that they (the Regional) could help address tech support for their states. Judy/Chelsea will report back on the feasibility of this request as soon as possible.

Next phone call is on **Wednesday, April 27**, 3:00 pm EST
Meeting adjourned at 4:11 pm