



ASSOCIATION OF SOUTHEASTERN RESEARCH LIBRARIES

Steering Committee Conference Call Notes

ASERL Collaborative Federal Depository Program

August 25, 2010 - 3:00pm EST

Attendees:

John Burger, ASERL
Mary Clark, Library of Virginia
Cheryle Cole-Bennett, ASERL
Chelsea Dinsmore, University of Florida
David Durant, East Carolina University
Valerie Glenn, University of Alabama, program chair
Laura Harper, University of Mississippi
Santee McAninch, University of Kentucky
Judith Russell, University of Florida
Bill Sudduth, University of South Carolina

AGENDA

a. Brief Updates:

1. WPA: (Santee) Cataloging unique items received from U-Missouri. New Graduate Assistant will be comparing duplicates (expect to retain all Kentucky-related duplicates). Will be producing a Libguide later this year to promote the collection/reference service. Data regarding use of their collection will come from reference desk stats and circulation/ILL.
2. ED: (Bill) USC will be receiving approximately 65,000 ERIC documents from Virginia Tech to fill gaps in the collection. Work also continues on identifying 3,000+ missing item records from the Marcive load. The Marcive purchase included all of the ERIC documents that were distributed through GPO. After the load, USC discovered that there were 3000+ bib records in the system that did not have item records. The clean-up includes identifying the items and barcoding what they have. Over 70% of the new records are for ERIC microfiche – the number might be higher – they are about half-way through the list. Another benefit of the load is that they now have more records with url's in them so they have more access to electronic records and items that have been digitized since the original load.

Data regarding use of the collection will be in the form of re-shelving statistics. A Libguide is being created to promote the collection.

3. PCZ: (Chelsea) progress on cataloging and scanning of the collection is about the same, 60-70% completed. A Libguide is being created in the near future. Similar data regarding use of the collection will be available from UF in terms of circulation, reshelving, and ILL.

They are hoping to capture download numbers from their items being housed at Internet Archive, too.

- b. **Dean's Task Force/Summertime Summit Recap:** No updates/changes to the discussion draft proposal since the meeting. Judy suggested that the parking lots issues (listed below) be resolved via email to the ASERL_Regionals list and any other participants in the Working Session. Each issue would be briefly described and a solution proposed by one of the Working Session participants. Judy reported that Jan Swanbeck is drafting an opinion on how to address the microfiche issue. John will circulate the list of issues for review and ask for a volunteer to kick-off discussion on each.

PARKING LOT ISSUES – ASERL FDLP WORKING SESSION

AUGUST 5, 2010

1. How to handle ILL requests?
2. What are the differences between a “Center of Excellence” and a “comprehensive collection”?
3. Optimal number of days to list items on disposal lists?
4. Who pays postage for disposal materials – sender or receiver?
5. Explore digitization models to facilitate digitization
6. Options for how to handle listing of microfiche

Additional question: If the Dean's proposal is implemented, who is responsible for long-term management/oversight of the activities? The issue will be added to the parking lot list.

- c. **Training Committee:** Briefly discussed the need for advertising the COE's (GovDocL, ALAConnect) and the expert reference service to begin Oct 1. Mary will forward our information to the GIO and a boilerplate template will be developed to advertise the project that can be put out on the various email lists. Cheryle will prepare a draft of the template.
- d. **Memorandum of Understanding (MOU):** Draft is nearly read to send out to the full Steering Cmte for review. Valerie will be sending out discussion requests via email to address the issue of “archival” copies of COE materials as well as suggested standards for the 583, subfield a “conditions” (from UK).
- e. **Masterlist Update:**
1. Marcive update: A letter has been drafted and it is waiting for John to review. One question is who will sign the letter: ASERL or the libraries, multiple copies or multiple signatures.
 2. Sandee, Valerie and David volunteered to review the MARC fields/subfield selection to determine if we are getting the information we need displayed in the reports.
 3. Committee members addressed the issue of reporting errors in the Masterlist and agreed that content errors identified in the records should go to originating institution and database errors should be directed to Cheryle.
- f. **DLC:** October 18-20. Valerie, Sandee, Bill, Mary, David, Laura, Judy (?), Chelsea (?), John and/or Cheryle plan to attend. It was determined that scheduling a Steering Committee meeting during the conference would be worthwhile. A Tuesday meeting was suggested and Judy volunteered to check with Cynthia Etkin regarding possible scheduling conflicts.

Next conference call date: September 22nd, 3pm EDT.

Meeting was adjourned at 3:57 pm.