



ASSOCIATION OF SOUTHEASTERN RESEARCH LIBRARIES

Steering Committee Conference Call Notes

ASERL Collaborative Federal Depository Program

July 28, 2010 - 3:00pm EST

Attendees:

Valerie Glenn, University of Alabama, program chair
Mary Clark, Library of Virginia
Chelsea Dinsmore, University of Florida
David Durant, East Carolina University
Laura Harper, University of Mississippi
Santee McAninch, University of Kentucky
Judith Russell, University of Florida
Bill Sudduth, University of South Carolina
John Burger, ASERL
Cheryle Cole-Bennett, ASERL

AGENDA

a. Brief Updates

1. WPA: Received about 300 pieces from U-Missouri and beginning to process. UK received items only after other states selected items specific to their collections – still a cause for concern for the concept of the COE.
2. DoEd: Still working with Marcive load. This provided about 3000 records without items. Barcoding a lot of microfiche, watching and requesting from N&O lists. Developing procedures list for loading into the database. Working with Clemson to develop resource sharing procedure now that they are no longer a Regional depository.
3. Panama Canal: working to develop a new method for sending records to Internet Archive for digitizing; this has put a hold on scanning activities. Brief discussion regarding relevant records held at NARA; in the recent past, NARA was willing to consider joint-scanning projects – maybe an idea for future development? This led to a brief mention of the need to determine how the COEs will handle any fugitive items (i.e., related items that were not distributed through the FDLP, such as NARA records). Should they be included in the Masterlist as they are of interest to scholars? More discussion needed on this – possibly through the MOU process.
4. Dean's Task Force: Summit/workshop meeting taking place August 4-5 in Atlanta, GA. The survey closes on July 30th and reminders are being sent out regularly this week. To date 46 replies have been received; those are leaning towards the positive. After the workshop and another round of edits, a revised document will be circulated for (hopefully) final review. Implementation will then be on the table. Initial steps may include a general revision of state plans and identification of first rounds of areas of interest.
5. Training Committee: Mary reports that things are moving right along. Beth Rowe (UNC-Chapel Hill) and Rich Gause (UCF) are on their way to Wichita State Univ. to meet with Nan Myers on how to use and then train others on Documents Data Miner. Members of

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the Steering Committee offered thanks to both Beth and Rich for their commitment to the project and their willingness to personally accept the financial obligation for travel and training.

6. Memorandum of Understanding (MOU): The group is working on the next draft and expects to bring a copy to the August meeting for review and discussion.
7. Summertime Summit update/announcements: Georgia Tech will host the archived webcast for a year. John will send final information to participants by the end of the week.

b. Masterlist Update –

1. Need to expand on the number of records/institutions providing records to the database. Need to recruit and/or select institutions to load records into the database for ED, WPA and PCZ. It was suggested that we first need to have supporting documentation for the formatting of records and how to load them before we seek out new participants. At this point, there are so few records in the collection; it's hard to actually use the database. It was suggested that a list of the contributing libraries, along with the agencies for which they have contributed records, would be a useful document. When recruiting contributors we need to emphasize that we only want records for tangible items. The issue of use (re-use) of Marcive records for this database was discussed; it was suggested that a letter be sent to Marcive on behalf of the Steering Committee in order to get resolution on the issue. Bill agreed to the draft letter.
2. Need for any FAQs/supporting documentation, i.e. formatting records, loading of records, interpreting reports? It was confirmed that we need a fair amount of documentation before sending out a general call for contributing records. Bill has created a brief tutorial specific to the formatting/loading of records for their institution and this document will be posted to the SharePoint site. Additional documentation of this sort will be sought from other contributing libraries.

- c. Expert reference service and measuring use of collection. *Note:* According to the grant timeline, we begin to provide/promote expert reference/subject expertise this coming October - this might be a good opportunity to discuss data collection and possibly establish some standardized mechanisms for counting use. Interested in tracking ILL requests, usage rates (circ vs. reshelving in-bldg use), reference questions specific to the collection. These items should be mentioned in the MOU as well.

Next Meeting will be Aug 25, 2010, 3pm – 4pm ET

Meeting Adjourned at 3:58 p.m.