Steering Committee Conference Call Summary
ASERL Collaborative Federal Depository Program
July 22, 2009 - 3:00pm EDT

Attendees:
John Burger, ASERL
Mary Clark, State Library of Virginia
Valerie Glenn, University of Alabama
Laura Harper, University of Mississippi
Faye Jones, FSU Law
Sandee McAninch, University of Kentucky
David Vidor, Emory University

AGENDA
1) Welcome, Faye Jones! The group welcomed Dr. Faye Jones, Director & Professor, College of law, Florida State University, as the newest member of the Steering Committee. She is successor to Marian Parker (Wake Forest Law) who stepped down recently due to other commitments. Dr. Jones will serve as a representative of the Selective Depository community, particularly those at law libraries.

2) Project Update – WPA Pilot Project: UK estimates the full cataloging project will take 9 months - 1 year to complete. A graduate assistant arrives soon to help with project tasks.

   It will soon be time to determine processes for filling any gaps in UK’s collection by soliciting materials from Selective depositories across the SE. Would Regionals approve those items going directly to the Center of Excellence? Or do they want to review the items first? Need to begin this conversation via email, develop consensus at DLC conference in October.


4) Project Update – Training Initiative: Subcommittee has identified a new volunteer to work on this aspect of the CFDP project: Rich Gause from U-Central Florida. Rich will join Beth Rowe (UNC-Chapel Hill), Valerie & David as this project gets underway.
5) **Interest in adopting new agencies for Centers of Excellence:** UF has expressed interest in serving as a Center of Excellence for two agencies – NASA and the Panama Canal Commission. The Committee supported this desire, but decided it was not yet ready to proactively recruit other libraries to be additional Centers of Excellence (CoE). There is a need to determine standard processes for identifying the strongest extant collections, and for getting a “master list” of materials for each agency. Once those processes are determined as part of the pilot tests, additional sites can be recruited. The group believes there should be a Memorandum of Understanding/written agreement for future CoE’s so they can understand the activities/roles they will be undertaking. We will discuss this further in our August call.

6) **Update – Commercial Products List:** We will post to the aserl_regionals list.

7) **Update – IMLS Grant Application:** No response yet.

8) **Next Conference Call:** Due to scheduling conflicts, the August call will take place, Wed., **August 19, 2009 at 3pm EDT.**

**Adjournment:** Meeting adjourned at 3:45pm