Steering Committee Conference Call Summary
ASERL Collaborative Federal Depository Program
September 30, 2008

ATTENDING:
David Vidor, Emory University
John Burger, ASERL
Judith Russell, University of Florida
James Staub, Tennessee State Library and Archives
Laura Harper, University of Mississippi
Marian Parker, Wake Forrest University
Sandee McAninch, University of Kentucky
Valerie Glenn, University of Alabama

Next steps to get our two test sites started
At the October 19 Regionals meeting, we will solicit input from the Regionals on what they see their role to be in completing the initial test sites for ED and FW/Y 3. We will propose a workflow and gather comments. For example, at what point should each Regional complete an inventory of their holdings in these two areas? We are also looking for their advice on how to compile a comprehensive list of ED records, and whether any of them are using Marcive’s ERIC records.

We were unsuccessful in retrieving all ED records from CGP via Z39.50, although another ASERL institution has done this. However, the numbers retrieved by that institution seem low: 24,584 records, including about 8,000 for microfiche titles. We will contact GPO and seek their advice on this issue.


They will investigate whether these records can be helpful in our FW/Y 3 project.
As for maintaining a database of the results of our inventories, it was suggested that an independent Integrated Library System would be better than either standalone spreadsheets or custom databases to help manage the inventory project.

**Commercial products survey**
We also need to recruit volunteers to continue our work on a commercial products survey at the October 19 meeting with the Regionals.

**Web-based training**
The University of Minnesota is working on a new grant for Web-based FDLP training. If they want to build a consortium, this ASERL group would like to participate. We will contact them regarding the level of expertise required to participate. We should continue this discussion on the ASERL Selectives list.

**Additional staff support for program activities**
We will circulate the part-time staff job description to the ASERL lists.

**Other announcements**
*Steering will work on a presentation for the Collection Development/Resource Sharing (CDRS) Conference at Florida State University, March 26-27, 2009.*

*GPO posted an RFP for digitization of the print FDLP collection. Several Steering committee members helped broker a response from the Internet Archive and Law Library Microform Consortium.*

**DLC meetings**
The agendas/times for the October 19 meetings follow. All will be at the Doubletree in the Monroe Room.

**Steering Committee, tentatively 1:30pm - 2:30pm**
*LH will take minutes during this meeting*

**Meeting with Regionals, 2:45pm - 3:45pm**
*MP will take minutes during this meeting*

**AGENDA:**
1. Test site development process
2. Regional collections survey results
3. Commercial product survey – request volunteers
4. IMLS grant extension working with University of Minnesota on web-based training
5. Collection Development/Resource Sharing (CDRS) Conference panel presentation
6. Part-time support position

**Public session -- 4:00pm - 4:30pm**
*VG will take minutes during this meeting*